



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Mar 10, 2021	AB0603349	0
Contact instructions for questions regarding this Purchase Order:		
If Buyer Contact information is listed below, please contact the Buyer.		
If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
bmj - Jacobs, Bradley	BRADLEY.JACOBS@TDEM.TEXAS.GOV	512.424.2394
Customer Contact:		
Name:	Melinda Ho	
Email:	MELINDA.HO@TDEM.TEXAS.GOV	
Phone:	+1 512-936-0119	

Sales Tax Exemption

Texas Division of Emergency Management is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas Division of Emergency Management.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by Texas A&M's Terms & Conditions, which are available online: http://purchasing.tamu.edu/_media/tamu-bid-terms1.pdf

Supplier Information		Delivery Information	
Supplier Name	DOCUSIGN INC	Delivery Address	
Address	DOCUSIGN INC LOCKBOX PO BOX 735445 DALLAS, TX 753735445 US	TAMUS Member:	30-Texas Division of Emergency Management (30)
FOB / FREIGHT	Destination	Attn:	Melinda Ho
Pre-Pay & Add	No	Administration	
Payment Terms	0, Net 30	Room	
Contract Number - Header	DIR-TSO-4291	1033 La Posada Dr	
Contract Number - Line	<i>no value</i>	Austin, TX 78752	
Quote number	20117571	United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Attachments for supplier

DocuSign Quote.pdf

PO Clauses

Header	Code	Description	Notes
	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	700	Termination	Termination TDEM may at any time by written notice suspend or cancel this Purchase Order without cause. This Purchase Order and any TDEM Contract are subject to termination, without penalty, in whole or in part, if funds are not appropriated by the legislature of the State of Texas. Either Contractor or TDEM may terminate this Purchase Order upon 30 days written notice to the other, if the other party fails to perform or comply with any of the material terms, covenants, agreements, or conditions hereof, and such failure is not cured during such 30-day period. TDEM may terminate this Purchase Order immediately without further notice if Contractor: (i) petitions for reorganization under the Bankruptcy Code or is adjudged bankrupt; (ii) becomes

insolvent or a receiver is appointed due to the insolvency; or (iii) makes a general assignment or sale of Contractor's assets or business for the benefit of creditors. In no event will such termination by TDEM as provided for under this section give rise to any liability on TDEM's part including, but not limited to, Contractor's claims for compensation for anticipated profits, un-absorbed overhead, or interest on borrowing. TDEM's sole obligation hereunder is to pay Contractor for Goods or Services received prior to the date of termination.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	eSignature Enterprise Pro for Gov - Envelope DocuSign - Part#: APT-0488 Contract Name: IT Security Contract #: DIR-TSO-4291 Coverage Term: 3/25/2021 – 3/24/2022	N/A	EA	8.15 USD	1,000 EA	8,150.00 USD
2 of 3	Enterprise Premier Support DocuSign - Part#: APT-0148 Contract Name: IT Security Contract #: DIR-TSO-4291 Coverage Term: 3/25/2021 – 3/24/2022	N/A	EA	1,792.56 USD	1 EA	1,792.56 USD
3 of 3	Adoption Consulting Lite DocuSign - Part#: APT-0609 Contract Name: IT Security Contract #: DIR-TSO-4291 Coverage Term: 3/25/2021 – 3/24/2022	N/A	EA	485.00 USD	1 EA	485.00 USD
Total						10,427.56 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas Division of Emergency Mgmt-Accounts Payable ***Do Not Mail Invoices*** Email invoices to invoices@tamu.edu 750 Agronomy Road - Suite 3101 6000 TAMU College Station, TX 77843-6000 United States</p>