

STATE OF TEXAS       §  
TRAVIS COUNTY       §

## INTRA-SYSTEM COOPERATION CONTRACT

**THIS INTRA-SYSTEM COOPERATION CONTRACT** is made by and between the following members of The Texas A&M University System: Texas Division of Emergency Management or TDEM, (Receiving Agency), and Texas A&M Transportation Institute (Performing Agency), and shall become effective when fully executed by both parties.

### BACKGROUND

The Texas Department of Public Safety (DPS), on behalf of its Division of Emergency Management, and the Performing Agency executed Custom Project Request (CPR) No. 03 for Interagency Cooperation Contract No. 405-17-P014282 on February 14, 2019 for the purpose of providing HAZMAT Transport Assessment services to the Receiving Agency.

Effective September 1, 2019, the Texas Division of Emergency Management (formerly a division of DPS), became an agency of the State of Texas and a member of The Texas A&M University System.

It is mutually understood and agreed by and between the undersigned contracting parties that they wish for Performing Agency to continue to provide services pursuant to the above numbered CPR No. 03 under the following conditions:


### AGREEMENT

1. The parties mutually understand and agree to abide by the terms of CPR No. 03, with Receiving Agency assuming the roles and responsibilities of the Texas Department of Public Safety as party to the contract, as of September 1, 2019.
2. All terms and conditions of CPR No. 03, including budgetary details, are hereby incorporated into this Contract. Any remaining unspent funds in the budget of CPR No. 03 are available to Receiving Agency to pay for services under this Contract.
3. The Project Performance Period is extended from September 30, 2019 to October 31, 2019.
4. The Federal Funding Period is extended from September 30, 2019 to October 31, 2019.
5. The CPR 03 amounts (Line 10 of CPR 03 Agreement) are increased by \$30,000 in State funds from \$352,000 to \$382,000, increased by \$3,750 in Match funds from \$44,000 to \$47,750, and increased by \$33,750 in Total funds from \$396,000 to \$429,750. Budgets for the increases in State funds and Match funds are attached.
6. The total contract amounts (Line 11 of CPR 03 Agreement) are increased by \$30,000 in State funds from \$652,020 to \$682,020, increased by \$3,750 in Match funds from \$81,504 to \$85,254, and increased by \$33,750 in Total funds from \$733,524 to \$767,254.

The anticipated timeline of the project is through October 2019, and a final report summarizing the project outcomes will be submitted in October 2019.

All other terms and conditions of the February 14, 2019 agreement for CPR 03 not hereby amended remain in full force and effect.

**THE RECEIVING AGENCY**  
Texas Division of Emergency Management

By:   
\_\_\_\_\_  
AUTHORIZED SIGNATURE

**Nim Kidd, Chief**  
\_\_\_\_\_  
TYPED OR PRINTED NAME AND TITLE

**October 3, 2019**  
\_\_\_\_\_  
DATE

**THE PERFORMING AGENCY**  
Texas A&M Transportation Institute

By:   
\_\_\_\_\_  
AUTHORIZED SIGNATURE

*fa*  
**Julie A. Bishop, Associate Executive Director, SRS**  
\_\_\_\_\_  
TYPED OR PRINTED NAME AND TITLE

**10-7-19**  
\_\_\_\_\_  
DATE

## ESTIMATED BUDGET FOR THE TEXAS A&M TRANSPORTATION INSTITUTE

Estimated Budget through 10/31/2019  
 CPR 03: HAZMAT Transport Assessment  
 Principal Investigator: David Bierling

Maestro Proposal No: 1702903

<b>A. Direct Costs</b>				
1. Salaries and Wages <sup>(1)</sup>				
Professional Services	1.40 staff-mo	\$	11,103	
Professional Services (wages)	0.68 staff-mo	\$	3,451	
TOTAL SALARIES AND WAGES				\$ 14,554
2. Fringe Benefits <sup>(3)</sup>				
18.2% of Salaries and Wages (Staff)			\$2,022	
10.7% of Salaries and Wages (Staff)			\$369	
\$746 Health Insurance (Staff person/month)			\$1,044	
TOTAL FRINGE BENEFITS				\$3,435
3. Expendable Goods/Supplies				
TOTAL SUPPLIES				\$0
4. Travel <sup>(4)</sup> (Out of State or Country travel may require special approval.)				
TOTAL TRAVEL			<u>\$2,000</u>	\$2,000
5a. Other Operating Expenses				
SUB-TOTAL OTHER OPERATING EXPENSES				\$0
5b. Other Operating Costs (NO INDIRECT)				
Computer Operations <sup>(5)</sup>			\$316	
SUB-TOTAL OTHER OPERATING EXPENSES (No Indirect)			<u>\$316</u>	
TOTAL OTHER OPERATING EXPENSES				\$316
TOTAL DIRECT COSTS				\$ 20,305
<b>B. Administrative Costs</b>				
	48.5%	MODIFIED TOTAL DIRECT COST <sup>(6)</sup>	\$ 19,989	\$9,695
TOTAL ADMINISTRATIVE COSTS				<u>\$9,695</u>
<b>NET COST TO SPONSOR</b>				<b><u>\$ 30,000</u></b>

*All facilities and equipment necessary to accomplish the required work are available.*

*The Texas A&M University System serves people of all ages, regardless of socioeconomic level, race, color, sex, religion, disability or national origin.*

- 1 Salaries are estimated to include any expected pay increases during the contract period. Except for the Program Manager and Other Experts, salary rates are estimated based on a pool of available personnel. Reimbursement will be based on actual costs per employee in accordance with the Performing Agency's payroll policy and salary rate.
- 2 Clerical Staff are directly charged as the support required is significantly greater than the routine level of services provided by academic departments.
- 3 Fringe benefit rates are estimates only. Reimbursement will be based on actual cost per employee.
- 4 The Performing Agency shall bill the Receiving Agency for travel expenses not to exceed the limits reimbursable under state law. Travel M&IE is calculated at 75% on the first and last days of travel. Trips shown are estimates only.
- 5 Includes computer equipment usage fee and network support services.

**ESTIMATED MATCH BUDGET FOR THE TEXAS A&M TRANSPORTATION INSTITUTE**

Estimated Budget through 10/31/2019  
 CPR 03: HAZMAT Transport Assessment  
 Principal Investigator: David Bierling

**Maestro Proposal No: 1702903**

<b>A. Direct Costs</b>				
1. Salaries and Wages <sup>(1)</sup>				
Professional Services (wages)	0.41 staff-mo	\$	1,701	
Students (Undergraduate)	0.57 staff-mo	\$	<u>625</u>	
<b>TOTAL SALARIES AND WAGES</b>				<b>\$ 2,326</b>
2. Fringe Benefits <sup>(3)</sup>				
<u>10.7%</u> of Salaries and Wages (Staff)			\$181	
<u>3.0%</u> of Salaries and Wages (Students)			\$18	
<b>TOTAL FRINGE BENEFITS</b>				<b>\$199</b>
3. Expendable Goods/Supplies				
<b>TOTAL SUPPLIES</b>				<b>\$0</b>
4. Travel <sup>(4)</sup> (Out of State or Country travel may require special approval.)				
<b>TOTAL TRAVEL</b>				<b>\$0</b>
5a. Other Operating Expenses				
<b>SUB-TOTAL OTHER OPERATING EXPENSES</b>				<b>\$0</b>
5b. Other Operating Costs (NO INDIRECT)				
Computer Operations <sup>(5)</sup>			\$0	
<b>SUB-TOTAL OTHER OPERATING EXPENSES (No Indirect)</b>				<b>\$0</b>
<b>TOTAL OTHER OPERATING EXPENSES</b>				<b>\$0</b>
<b>TOTAL DIRECT COSTS</b>				<b>\$ 2,525</b>
<b>B. Administrative Costs</b>	<b>48.5%</b>	<b>MODIFIED TOTAL DIRECT COST<sup>(6)</sup></b>	<b>\$ 2,525</b>	<b>\$1,225</b>
<b>TOTAL ADMINISTRATIVE COSTS</b>				<b>\$1,225</b>
<b>NET COST TO SPONSOR</b>				<b><u>\$ 3,750</u></b>

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- Clerical Staff are directly charged as the support required is significantly greater than the routine level of services provided by academic departments.
- Fringe benefit rates are estimates only. Reimbursement will be based on actual cost per employee.
- The Performing Agency shall bill the Receiving Agency for travel expenses not to exceed the limits reimbursable under state law. Travel M&IE is calculated at 75% on the first and last days of travel. Trips shown are estimates only.
- Includes computer equipment usage fee and network support services.