

## Exhibit E - Statement of Work for Texas Division of Emergency Management November 25, 2020

2<sup>nd</sup> 3-month option to extend SOW from October 6, 2020 to January 5, 2021.

Columbia Advisory Group (CAG) will provide advisory services to TDEM as follows.

- **System Administration Support Services -**

- Texas Division of Emergency Management (TDEM) is seeking assistance from Columbia Advisory Group (CAG) to provide System Administration support on a monthly basis. Specifically, as part of the project, Columbia Advisory Group will:
- System Administration Support Services – CAG will provide a System Administrator, including:
  - System Administrator will respond to System Administration support requests and tasks assigned by TDEM personnel.
- Columbia Advisory Group will be responsible for all on-site desktop support resources and begin TBD. The desktop support resources are employees of Columbia Advisory Group and are acting under the direction of TDEM.
- This Exhibit may be terminated by a party prior to the expiration of the then current term only for Cause (as herein defined). The terminating party shall provide the other party with written notice of its intent to terminate for Cause. The terminating party shall include in such notice the basis for such termination, and the non-terminating party shall have thirty (30) days to rectify or modify its performance (the “Cure Period”). Upon expiration of the Cure Period, if the non-terminating party has not rectified or modified its performance, this Exhibit shall immediately terminate. As used herein, "Cause" shall mean a material breach of the terms of this Exhibit.
- In addition to any other rights that CAG may have and regardless of the cause of termination, Client shall pay CAG according to the provisions provided for herein for all services rendered in the performance of this Agreement, including work in progress or any portion of Deliverables completed or in progress up to and including the date at which termination of work takes effect.

- **Pricing & Execution**

CAG will provide information security services for a period of 3 months ending January 5, 2021. CAG will charge a monthly ongoing fee of \$97.00 per hour. Time over 40 hours per week per resource must be approved by TDEM in writing prior to work being performed and will be billed at \$125.00 per hour per resource. Travel and expenses will be billed at actual cost.

This agreement will be executed under the TAMU System Office Contract AM01-16-P016865.

Columbia Advisory Group:

Texas Division of Emergency Management:

By: John Fougere 12/10/2020

By: Mary Williams

Name: John Fougere

Name: Mary Williams

Title: CFO

Title: Director of Procurement