

## INTERAGENCY COOPERATION CONTRACT

This CONTRACT is entered into between the state agencies shown below as Contracting Parties, under the authority granted and in compliance with the provisions of Texas Government Code Chapter 771, the Interagency Cooperation Act.

1. Project Name: State Type 3 Incident Management Team Conference
2. Contracting Parties: Texas Division of Emergency Management (TDEM) and Texas A&M Forest Service (TFS)
3. Term: Date of Execution through August 31, 2021
4. Contract Amount: The total amount of this Contract will not exceed the amount of \$75,000.

The services provided under this agreement are funded through an Emergency Management Performance Grant (EMPG) award to the Texas A&M Forest Service (TFS). These funds will be used to assist the State Type 3 Regional Incident Management Teams (RIMT) program in hosting the annual Marty Martinez IMT Conference and Exercise. As of March 2020, the program has added (2) additional Regional IMTs for a total of (16) Regional IMT's. The grant monies will be utilized to deliver the annual conference which will include multiple workshops and a full exercise.

### Project 1: Host an Annual Conference and Exercise

The annual Conference should focus on Texas Regional and State Type III IMTs, TDEM Staff, DPS Staff, NGO's, and our Private Response Partners, and should include information sharing, lessons learned and training that provides the knowledge and skill needed to perform as a team in a stressful environment and under dynamic conditions.

Goal: TFS will host an All Hazards Incident Management Team (AHIMT) conference to be known as the Marty Martinez IMT Training & Conference.

Benchmark: The conference will be held over consecutive days (minimum two days) and objectives should focus on Type III IMTs, State and Local Government Response Partners, and NGO Response Partners. Travel reimbursement will be restricted to attendees having an AHIMT Type III memorandum of understanding and will not exceed three members per designated team.

5. TFS will submit an invoice to TDEM for all activities incurred under this contract. Invoice submissions will include detailed documentation of work performed. Upon receipt of invoice, TDEM will pay the invoice in a timely manner. TFS must include all supporting documentation to ensure payment.

6. Timeline: Conference will be held no later than August 1, 2021

7. Project Budget Summary and Detail –

Annual Conference and Exercise \$75,000


- A. CONFERENCE/EXERCISE EXPENSES: These expenses cover the travel, lodging, participant costs, and support of materials and student manuals for the positionspecific courses that will be delivered.
- B. ANNUAL MEETING: This is for the Marty Martinez All-Hazard IMT Training Conference to be held at a location to be determined. The conference will last at least two days. Costs are for travel, per diem, registration, usage fees, and other costs.

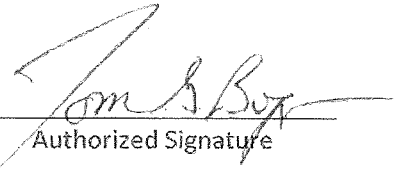
INDIRECT COSTS: 28% MTDC (Modified Total Direct Cost)

The undersigned signatories have full authority to enter into this Contract on behalf of the respective Parties.

Texas Division of Emergency Management

Texas A&M Forest Service

By:   
Authorized Signature  
Nim Kidd  
Printed Name  
Chief  
Title  
11/13/2020  
Date

By:   
Authorized Signature  
Tom G. Roggus  
Printed Name  
DIRECTOR  
Title  
8-24-2020  
Date